

**WEST MANHEIM TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**

Regular Meeting

Thursday, June 6, 2013  
7:00 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on the above date and time at the Municipal Building at 2412 Baltimore Pike.

The Meeting was called to Order by Chairman Hartlaub followed by the Pledge to the Flag and the Invocation.

ROLL CALL: Present were Supervisors Hartlaub, Staaf, Woerner. Supervisor Parr and Supervisor Gobrecht were absent. Also present were Solicitor Linus Fenicle, Mike Knouse of C. S. Davidson, Inc. and Manager Kevin Null.

RECOGNITION OF VISITORS: Visitor's Register Attached.

APPROVAL OF AGENDA: The Agenda was approved in a motion by Supervisor Woerner and seconded by Supervisor Staaf. Motion carried.

APPROVAL OF MINUTES: The Minutes of the Worksession Meeting of May 21, 2013 were approved, as submitted, in a motion by Supervisor Woerner, seconded by Supervisor Staaf and carried.

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved as listed in a motion by Supervisor Woerner, seconded by Supervisor Staaf and carried.

CORRESPONDENCE: There were no correspondences received.

RECREATION BOARD REPORT: Christine Gienski, Chair, West Manheim Twp Park and Recreation Board reviewed the Rec. Board report as submitted to the Board. Copies of the monthly Park and Recreation Board report were distributed to Supervisors and Staff (copy in Township files).

Chris Gienski, Chair, West Manheim Twp Park and Recreation Board said she was contacted by Pam Curly of the South Western Mustangs Ladies Lacrosse team. The lacrosse team would like to use the large multipurpose field for summer practice. She said that she would work out the details with Pam Curly on the dates, times, insurance, and a donation, including the rental agreement. She said she would also make sure that there is no overlap with already scheduled baseball, softball and soccer game. She would like to ask for approval for the use of the large multipurpose field for their summer practice.

Kevin Null, Township Manager said they need to be aware of overuse of the fields since the grass is still fairly young. They need to allow time for the grass to recover in the fall.

Ms. Gienski, Chair, West Manheim Twp Park and Recreation Board said she would limit the use.

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In a motion by Supervisor Staaf, seconded by Supervisor Woerner, and carried, the Board of Supervisors approved the use of the large multipurpose field by the South Western Mustangs Ladies Lacrosse team for summer practice.

In a motion by Supervisor Staaf, seconded by Supervisor Woerner and carried the Recreation Board Report for April, 2013 was accepted, as distributed.

SOLICITOR'S REPORT: Solicitor Linus Fenicle indicated that he had nothing to report.

ENGINEER'S REPORT: Mike Knouse presented a written report of C. S. Davidson, Inc. dated June 6, 2013. Written copies were distributed to Supervisors and Staff (copy in Township files).

**ACTION ITEMS**

Mike Knouse, C.S. Davidson reviewed the following action items from staff report:

- A. St. David's UCC –Final Land Development Plan – authorization to transmit revised planning module to PA DEP

Mike Knouse, C.S. Davidson said that the planning module has been revised per the PA DEP (Pennsylvania Department of Environmental Protection) letter dated April 19, 2013; and he would request authorization to transmit the revised planning module for St. David's UCC to PA DEP (Pennsylvania Department of Environmental Protection).

In a motion by Supervisor Woerner, seconded by Supervisor Staaf, and carried, the Board of Supervisors approved the authorization to transmit the revised planning module for St. David's UCC to the PA DEP (Pennsylvania Department of Environmental Protection).

- B. High Pointe at Rojen Farms – Phase I – Public improvements security reduction

In a motion by Supervisor Staaf, seconded by Supervisor Woerner, and carried, the Board of Supervisors approved the public improvement security reduction in the amount of \$52,344.16.

REPORTS: The Chief of Police Report for April, 2013 was approved, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Woerner and carried.

The Treasurer's Report for April, 2013 was approved, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Woerner and carried.

The Code Enforcement Officer's Report for April, 2013 was accepted, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Woerner and carried.

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The Public Works Report for April, 2013 was accepted, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Woerner and carried.

The Pleasant Hill Fire Company and Ambulance Reports for April, 2013 were accepted, as distributed, in a motion by Supervisor Staaf and seconded by Supervisor Woerner and carried.

The SEO Report for April, 2013 was approved and accepted, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Woerner and carried.

The Utilities Supervisor's Report for April, 2013 was accepted, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Woerner and carried.

The EMA Activity Report for April, 2013 was approved and accepted, as distributed, in a motion by Supervisor Staaf and seconded by Supervisor Woerner and carried.

MANAGER'S REPORT: Kevin Null, Township Manager reviewed the Manager's report as submitted to the Board.

A. Request for Authorization to contract with General Code for the Codification of Ordinances' and Resolutions'

Kevin Null, Township Manager said he would like to ask authorization from the Board of Supervisors to contract with General Code for the codification of the Township Ordinances and Resolutions. This will be approximately a 12-18 month project. The estimated cost of the project is \$10,712.00. The 2013 budget included \$5,000.00, and, if approved, the 2014 budget will also include \$5,000.00 for the cost of the project.

In a motion by Supervisor Woerner, seconded by Supervisor Staaf, and carried, the Board of Supervisors approved the request to contract with General Code in the amount of \$10,712.00 the codification of the Township Ordinances and Resolutions.

OLD BUSINESS: There was no Old Business to discuss.

NEW BUSINESS:

A. Request for Exoneration from Township Per Capita Tax – May 16, 2013

In a motion by Supervisor Staaf, seconded by Supervisor Woerner and carried, the Board approved the request for Exoneration from the Township Per Capita Tax for May 16, 2013.

SUBDIVISION PLANS:

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**A. ALL TO BE TABLED:**

Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15 - lot Preliminary, Orchard Estates - Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1 - lot, 34 - units - Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12 - lot Final, Community Banks, Land Development Plan, 1 - lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, James Horak & Donald Yorlets Partnership, 7-Lot Preliminary Subdivision Plan, St. David's United Church of Christ, 1 - Lot Final Plan

In a motion by Supervisor Woerner and seconded by Supervisor Staaf, and carried, the Board tabled all the following plans: Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15 - lot Preliminary, Orchard Estates - Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1 - lot, 34 - units - Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12 - lot Final, Community Banks, Land Development Plan, 1 - lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, James Horak & Donald Yorlets Partnership, 7-Lot Preliminary Subdivision Plan, St. David's United Church of Christ, 1 - Lot Final Plan

**SUPERVISORS AND/OR PUBLIC COMMENTS:**

Chuck Baumgartner, 125 Fuhrman Mill Rd., Hanover, Pa. said he works with the school district. He personally would like to say "thank you" to all the different entities in West Manheim Township, and that the school district is pleased working with everyone involved and they appreciate what everyone does to assist the district.

Tom Sneeringer, 2800 Pleasant Hill Rd., Hanover, Pa. said he would like to make the Board of Supervisors aware of his concerns regarding the high grass on Pleasant Hill Road that needs to be mowed to prevent any safety issues.

Dave Morris, 222 Hobart Rd., Hanover, Pa. said he wanted to ask the Board of Supervisors when Ross Road would be upgraded.

Kevin Null, Township Manager announced that he would like to recognize and honor Police Chief Tim Hippensteel who has been with the West Manheim Township police department for 25 years. Several members of Chief Hippensteel's family, friends and fellow officers were present for the celebration. The supervisors and other township officials congratulated Hippensteel and presented him with two 25-year service badges. His fellow officers presented him with an engraved plaque commemorating his anniversary. A slide presentation was also

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shared showing many highlights of his career with the Township. Chief Hippensteel's wife Renee was also present and was recognized for her love and support through the years.

NEXT SCHEDULED MEETINGS: Supervisors Work Session – Tuesday, June 18, 2013 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting -Wednesday, July 3, 2013 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: The Meeting was adjourned at 8:20 p.m. in a motion by Supervisor Woerner, seconded by Supervisor Staaf and carried.

Respectfully submitted,

Laura Gately  
Secretary